



Our Vision: Communities where all children, youth, adults and families experience mental wellness, financial stability, and a safe place to live.

POSITION VACANCY

POSITION TITLE: Suicide Prevention Program Coordinator

There is one full-time contract position available, working 37.5 hours per week, from February 5, 2018 to March 31, 2019.

CLASSIFICATION: Job Band: F

REPORTS TO: Executive Director, Waterloo Region Suicide Prevention Council

DEPARTMENT: Mental Health Services

LOCATION: 285 Benjamin Road, Waterloo

RESPONSIBILITIES:

Works with the Executive Director of the Waterloo Region Suicide Prevention Council (WRSPC) and community stakeholders to advance the suicide prevention work of the community and the Council. Works collaboratively with social service agencies and health care providers involved with the Council. Provides support to a variety of community fundraising events and program initiatives. Delivers community presentations promoting suicide prevention and the role of the Council. Provides leadership and support to WRSPC volunteers.

EMPLOYMENT GUIDE:

A relevant post-secondary degree or diploma required. A solid knowledge of the Mental Health System, particularly as it pertains to suicide and suicide prevention programs across the health continuum. Knowledge of resources and supports in Waterloo Region an asset. Must have highly developed organization, time management, and project management skills. Proven ability to work in collaboration with other agencies, service providers and individuals. This position requires an ability to work independently and multi-task to meet various timelines. Strong interpersonal and communication skills, initiative, and sound judgement are essential. Highly developed presentation and meeting facilitation skills are necessary. A solid working knowledge of Microsoft Office. Transportation is required for this position.

Submit resume, in confidence, no later than 4 pm on January 10, 2018 to:

Human Resources
141 Father David Bauer Drive
Waterloo, ON N2L 6N9
Fax: (519) 884-1042

Email: hr@lutherwood.ca

THIS IS AN INTERNAL AND EXTERNAL POSTING

Lutherwood requires all employees to obtain a Police Vulnerable Sector Check prior to commencing employment.

We require certain positions to obtain a Family and Children's Services Check and Medical Certification.

If you require accommodation for submitting your application, please contact the Human Resources department at hr@lutherwood.ca or by calling 519-707-1958 ext. 1190.

Lutherwood fosters a workplace culture that respects, appreciates and values diversity. Candidates of all ethnicities, race, genders, sexual/gender identities, cultural backgrounds, abilities and beliefs are encouraged to apply.